

How to Join the BCBSAZ Health Choice Network

BCBSAZ Health Choice currently serves eight Arizona counties as a Medicaid Managed Care Organization under the AHCCCS Complete Care (ACC) contract. BCBSAZ Health Choice Pathway is our dual special needs plan (DSNP), a Medicare Advantage plan for those who qualify for both Medicare and Medicaid. On January 1, 2024 BCBSAZ Health Choice will begin serving members in six counties who are enrolled in an individual Affordable Care Act (ACA) plan.

Health Benefit Plan(s)

- Affordable Care Act Plan (Coconino, Maricopa, Gila, Pinal, Pima, and Santa Cruz)
- Medicaid programs (Apache, Coconino, Gila, Maricopa Mohave, Navajo, Pinal, and Yavapai)
- Medicare Advantage-Dual Special Needs Plan (Apache, Coconino, Gila, Maricopa Mohave, Navajo, Pinal, Yavapai)

Applying for network participation includes all Health Benefit Plans (subject to credentialing approval).

Application Process

- The preferred submission method is E-Apply through the Health Choice AZ Provider Portal. <https://providerportal.healthchoiceaz.com/Azahp/AzahpAccount/AzahpLogin>
- OR
- Submit documents to the following email address HCHContracting@azblue.com

When you apply to the Health Choice network, here's what you can expect.

<i>Provider Documents to Submit</i>	<i>Health Choice Response</i>
Submit a Letter of Interest (LOI) on the provider's letterhead, including <ul style="list-style-type: none"> • Number of providers in your practice • Network Affiliation(s) • Geographic location(s) and hours of operation • Specialty and Subspecialty services. For behavioral health providers, this should be your program description. 	Health Choice will acknowledge receipt of your request and review it for consideration. Please allow at least 30 days for Health Choice to make a determination. If invited to participate, additional documents may be requested. If there is no network need, you will be notified by email and the application will remain on file for 12 months if needs change.
W-9 Form	
AzAHP Practitioner Credentialing Form	
AzAHP Organizational Credentialing Form	
Certificate of Insurance (COI)	
Electronic Funds Transfer (EFT) authorization (check by mail is the default payment method)	

- Applications will not be considered for network participation if they are incomplete, missing documents, or submitted on outdated forms. Be sure to include all documents listed under *Provider Documents to Submit* in the chart above. A link to forms can be found on our website <https://www.healthchoiceaz.com/providers/overview/>

- Providers must be AHCCCS registered in order to participate in the Medicaid* network and cannot be listed on the CMS Exclusions List. To avoid credentialing delays, please ensure the CAQH application and attestation is up to date and that Health Choice is authorized to access your data (as applicable).
*Providers are prohibited from billing AHCCCS members, including Qualified Medicare Beneficiary (QMB) Only members, for AHCCCS covered services (Provider Manual, Ch. 7)
- Credentialing and Network Contracting are two separate processes. Providers must be contracted, and practitioners and facilities must be credentialed, in order to provide services to Health Choice members. Until you receive confirmation of contracting AND our credentialing department sends initial approval letters informing you of each practitioner or facility credentialed with Health Choice, you are a non-contracted provider, and no services should be performed without prior authorization. Receipt of an authorization from Health Choice does not guarantee payment of services.
- If you are already contracted and need to update practitioner or facility information, please submit documents through the Provider Portal:
<https://providerportal.healthchoiceaz.com/Account/Login?ReturnUrl=%2f>
OR submit by email to HCHCredentialing@azblue.com. Submitting credentialing documents by any other way may result in processing delays.

Contracting questions can be submitted to HCHContracting@azblue.com

Thank you for your interest in participating in the BCBSAZ Health Choice network!